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| Student Name: | |  |
| Name of Software / Web 2.0 Tool | |  |
| Access | Where do you get it?  Do you download? Where does it save? |  |
| How do you access (web, hard drive, server)?  What information do you need to follow acceptable use agreements and information guidelines? |  |
| Analyze | Who could use it? What questions will you ask yourself as you learn about this software? |  |
| When would you use it? For what purpose? What value does it add to your digital presence? |  |
| Create | What does it do? How easy or intuitive is it? |  |
| Where/how can you show your finished work? |  |
| Reflect | Where would you use it as a teacher - subject, topic, grade? How can you use it professionally? |  |
| What steps would you take to integrate it into your digital repertoire? |  |
| Take Action | Personal or professional uses? For what purpose? For what audience?  How are privacy, copyright, fair use issues addressed? |  |
| Will you use it, sign up or open an account?  Why or why not? |  |